

Mayor Kilpatrick called the Agenda Meeting to order at 7:38 PM followed by a salute to the flag.

- **STATEMENT OF NOTICE OF PUBLICATION**

Municipal Clerk Morelos announced that this Agenda Session Meeting being held on Monday, November 23, 2020 has been advertised and posted in accordance with Open Public Meetings Act Chapter 231, P.L. 1975 by advertising in the Home News Tribune, notifying the Star Ledger and the Sentinel Publishing Co., posting on the bulletin board, and is on file in her office.

- **ROLL CALL:**

Present: Mayor Victoria Kilpatrick(telephone)
Councilpersons Conti(telephone), Dalina(telephone),
Enriquez(telephone), Maher(telephone), Roberts(telephone).

Absent: Councilwoman Novak

Others Present: Daniel Frankel, Business Administrator (telephone)
Denise Biancamano, C.F.O./Treasurer (telephone)
Jessica Morelos, Municipal Clerk
Michael DuPont, Borough Attorney (telephone)
Jay Cornell, P.E., Borough Engineer (telephone)
Nicole Waranowicz, Assistant Municipal Clerk

Others Absent: None

- **OLD BUSINESS:**

- Mayor Kilpatrick announced that the following Ordinance(s) will be voted on at the December 14, 2020 meeting.

ORDINANCE #510-20

**BOND ORDINANCE PROVIDING FOR THE ACQUISITION
OF VEHICLES AND EQUIPMENT IN, BY AND FOR THE
BOROUGH OF SAYREVILLE, NEW JERSEY,
APPROPRIATING \$1,252,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$1,192,000
BONDS OR NOTES OF THE BOROUGH FOR
FINANCING PART OF SUCH APPROPRIATION**
(Admin. & Finance Committee – Co. Roberts – Public Hearing 12-14-20)

ORDINANCE # 511-20

**AN ORDINANCE AMENDING CHAPTER XXXV, “AFFORDABLE
HOUSING”, SUBSECTION 35-23, “AFFORDABLE HOUSING
MANDATORY SET-ASIDE” OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE**
(Planning & Finance Committee – Co. Dalina – Public Hearing 12-14-20)

ORDINANCE # 512-20

**AN ORDINANCE AMENDING CHAPTER VII, “TRAFFIC”
OF THE REVISED GENERAL ORDINANCES OF THE
BOROUGH OF SAYREVILLE**
(Public Safety Committee – Co. Conti – Public Hearing 12-14-20)

ORDINANCE # 513-20

**AN ORDINANCE AMENDING CHAPTER XIV,
“WATER AND SEWER” OF THE REVISED GENERAL
ORDINANCES OF THE BOROUGH OF SAYREVILLE**
(Water & Sewer Committee – Co. Maher – Public Hearing 12-14-20)

ORDINANCE #514-20
**BOND ORDINANCE PROVIDING FOR THE ACQUISITION
OF WATER UTILITY VEHICLES AND EQUIPMENT IN THE
BOROUGH OF SAYREVILLE, NEW JERSEY,
APPROPRIATING \$300,000 THEREFOR AND
AUTHORIZING THE ISSUANCE OF \$300,000 BONDS OR
NOTES OF THE BOROUGH FOR FINANCING
PART OF SUCH APPROPRIATION**

(Admin. & Finance Committee – Co. Roberts – Public Hearing 12-14-20)

COMMUNICATIONS & COMMITTEE REPORTS

➤ **ADMINISTRATIVE & FINANCE – Councilwoman Roberts**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Clerk's report for the month of October, 2020.
- 2) CFO's Investment Activity report for the month of October, 2020.

- Secoded by Councilman Dalina.

B) Applications received for **Bingo/Raffle Licenses** from the following Organizations:

- 1) **Animal Rescue Force** to conduct an Off-Premise 50/50 on May 29, 2021(RA: 2355).

- Approved.

C) **License Renewal Applications for 2021** covering Barber and Beauty Shops, Motels, Temporary Trailers and Junk Yards.

- Resolution.

D) Committee Reports:

- 1) Wished everyone a Happy Thanksgiving.

➤ **PLANNING & ZONING – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Construction Official's report, for the month of October, 2020.
- 2) Fire Prevention report for the month of October, 2020.
- 3) Zoning & Code Enforcement report for the month of October, 2020.

- Secoded by Councilman Enriquez.

B) **Notice to Adjacent Community/Property Owner -**

- 1) Notice of Public Hearing to be held before the Township of Old Bridge Zoning Board on December 3, 2020 on an application filed to convert certain spaces at Old Bridge Gateway Shopping Center into a single space to be occupied by a grocer.
- 2) Notice of Public Hearing to be held before the Sayreville Board of Adjustment on November 24, 2020 for a proposed 14' X 33" inground pool with patio at 249 Morgan Ave. which encroaches the required setbacks.
- 3) Notice of Public Hearing to be held before the Sayreville Planning Board on December 2, 2020 that Camelot at Ernston Road, LLC is seeking Preliminary and Final Major Site Plan Approval to construct 142 multi-family luxury rental units.

- Receive & file.

➤ **PUBLIC WORKS – Councilman Dalina**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Public Works Supervisor's reports for Bldg. & Grounds, Parks, Recycling, Roads & Sanitation and Garage Services all for the month of October, 2020.
- 2) Office on Aging Supervisor's report for the month of October, 2020.

3) Rent Leveling Board minutes of November 10, 2020.
- Seconded by Councilwoman Maher

B) Notice of retirement received from Bernard Bailey from his position as Public Works Director, effective January 1, 2021.
- Receive & File

C) Committee Reports:

- 1) Wished Bernie a happy retirement.
- 2) Wished everyone a Happy Thanksgiving.
- 3) Congratulated Councilman Conti and Councilwoman Novak on winning the election.

➤ **PUBLIC SAFETY – Councilman Conti**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Municipal Court report for the month of October, 2020.
- 2) Board of Health Registrar and County reports for the month of October, 2020.
- 3) Police Department report for the months of September and October, 2020.

- Seconded by Councilman Dalina.

B) Application for **membership as a Firefighter** received from the following:

- 1) Basem Tawfik accepted by Morgan Hose & Chemical Co. No. 1 at their October 1, 2020 meeting.

- Approved.

C) Committee Reports:

- 1) Wished Bernie good luck in the future and thanked him for his service.
- 2) Commented on the Jerry Ust dedication.
- 3) Wished everyone a Happy Thanksgiving.

➤ **RECREATION – Councilman Enriquez**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Recreation Department report for the month of October, 2020.

- Seconded by Councilman Conti.

B) Committee Reports:

- 1) Wished Bernie well on his retirement.
- 2) Wished everyone a Happy Thanksgiving.
- 3) Commented on the Jerry Ust dedication of the soccer complex.
- 4) Toys for Tots is going forward.
- 5) Commented on the Christmas Light contest.

➤ **WATER & SEWER/ENVIRONMENTAL – Councilwoman Maher**

A) **Minutes & Departmental Reports:**

Move the following Minutes/Reports be Received & Filed:

- 1) Water & Sewer Director's report for the month of October, 2020.

- Seconded by Councilman Enriquez.

B) Committee Reports:

- 1) Thanked the veterans for the ceremony.
- 2) Thanked the teachers for all they do.
- 3) Wished Bernie well on his retirement.

➤ **MAYOR – Victoria Kilpatrick**

- 1) Thanked Bernie for all he's done.
- 2) Moment of silence held for Laura Alfrey.

BUSINESS ADMINISTRATOR – Daniel E. Frankel

- Admin. & Finance

- 1) Approval of 2021 Council Meeting schedule.

- Approved.

- 2) Authorization to execute a Discharge of Mortgage for property located at 108 Standiford Avenue in the amount of \$9,905.00.

- Resolution.

- Planning & Zoning

- 1) Authorization confirming payment of Affordable Housing Trust Funds for the development of a 100% Municipally Sponsored Affordable Housing Project in furtherance of the Borough's approved Affordable Housing Settlement Agreement.

- Resolution.

- Public Safety

- 1) Report received from Police Chief John Zebrowski covering the following applications for Massage, Bodywork and Somatic Therapy licenses:
 - a) Report recommending license covering Ocean Spa/Massage 4 All, 521 Raritan Street be revoked.

- Hearing scheduled for 12/14/20.

- 2) Authorization to donate vehicles no longer needed for public use to the Sayreville Fire Department for training purposes:

- 2001 Chevrolet Express #1GBFG15R411109922
- 2008 Crown Victoria #2FAFP71V58X155154

- Resolution.

- Public Works

- 1) Authorization to issue an emergency contract for automated refuse containers to Schafer Systems, Inc. through the NJPA/Sourcewell Cooperative Contract 041217-SFR in the amount of \$28,381.68.

- Resolution.

- 2) Authorization to issue an emergency contract for the purchase and installation of touchless faucets at various Borough facilities to Magic Touch Construction through ESCNJ Contract 20/21-18 in an amount not to exceed \$50,000.00.

- Resolution.

- 3) Authorization to appoint Daniel Garbowski, David Morelos and Alfred Gawron III as Truck Driver Heavy in the Department of Public Works as per Civil Service Classification Appeal, effective September 16, 2020.

- Approved.

Business Administrator announced that the 2019 Employee of the Year is Tom Bracken and congratulated him.

- Recreation

- Water & Sewer

➤ **C.F.O. – Denise Biancamano**

- 1) Budget Transfer Resolution.

- Resolution.

2) Authorization to cancel old outstanding Capital Ordinances.
- Resolution.

➤ **BOROUGH ENGINEER - Jay Cornell**

1) Pubic Safety Complex Parking Lot Improvements – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

2) 2018 Roadway Paving and Reconstruction Project – Phase II – Closeout of Contract and Change Order (Verbal Report).

- Resolution.

➤ **BOROUGH ATTORNEY - Michael DuPont**

1) Commented on the dedication ceremony for Jerry Ust.

2) Wished everyone a Happy Thanksgiving.

- **EXECUTIVE SESSION (None)**

- **PUBLIC PORTION**

Mayor Kilpatrick opened the meeting up to the public for any and all questions or comments.

Those appearing were:

- Jeanmarie Jucciarone, Elementary School Teacher in town

Ms. Jucciarone stated the buildings aren't as clean as they are projected to be and the students aren't coming in to a healthy matter. She stated there are several teachers quarantined and administrators are covering classes because there aren't enough teachers to cover. She questioned how the council felt about it.

Mayor stated that she publicly spoke about it 15-20 minutes ago. She called upon the Board of Education to do the right thing and move to remote schooling.

There were no further comments.

Mayor Kilpatrick called for a Motion. **Councilman Dalina made a motion to close the Public Portion. Seconded by Councilman Enriquez.**

Roll Call: Voice Vote, all Ayes.

➤ **ADJOURNMENT**

No further business. **Councilman Dalina made a motion to adjourn the Agenda Session. Motion was seconded by Councilwoman Roberts.**

Roll Call: Voice Vote, all Ayes.

Time: 8:12 P.M.

Respectfully Submitted,

Jessica Morelos, RMC
Municipal Clerk

Date Approved: _____